

SECRET

CLANDESTINE SERVICE SUPPORT OFFICERS' MEETING

DDS Conference Room

25 November 1970

1. Present were:

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2. Items of interest at the DD/P Staff Meeting

a. Intelligence Association. A proposal has been made that an Intelligence Society or Association be developed which would include retirees from the Intelligence Community. The policy has been taken that if such a society or association is developed, Agency personnel will not participate.

b. CNO Briefing. Admiral Zumwalt, the new Chief of Naval Operations, will come to the Headquarters Building for briefings on 7 January 1971. DD/P requested that CS component chiefs provide him with briefing notes by 1 January 1971 on any component relationships with Navy, including any arrangements for support of or support from the Navy. There should be a separate paper for each relationship or arrangement, and each write-up should be limited to one page in length.

c. Christmas Parties. The Deputies have agreed that modest parties may be planned for this year, limited to 21, 22, 23 and 24 December. Parties scheduled for 21, 22 and 23 December may not start before 3:00 p.m. and must be concluded by 6:00 p.m. Since the 24th will probably be declared a half-day, it is unlikely there will be many parties scheduled that day. As in the past, Chiefs of Divisions and Staffs or their senior designated representative will be present throughout the time the party is in progress. DD/P stated that component chiefs and DD/P will be held responsible for anything that goes wrong in connection with these parties.

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d. Thanksgiving. Tomorrow is a Sunday type holiday.

e. Absences. The DCI and the Executive -Director will be out of town this week-end. DD/P will be out of the office on Friday.

f. Senior Intelligence Seminar. The Director of Training is submitting a proposal to the Director for the establishment of a Senior Intelligence Seminar which would last three months and would be attended by not more than 20 GS-15's and above. Initially it would be limited to Agency personnel, but the thought is that later on participants from other Intelligence Community agencies would be invited. It would deal with the Intelligence Community and matters which have an impact on the Community. If approved, it would be the Senior Intelligence Course for the Intelligence Community, and would be used to prepare employees who are in line to take over the senior jobs in the Intelligence Community.

g. Training of Wives. DD/P stated again that CS Components are to make sure that wives going overseas attend the training courses set up for them.

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3. Items of interest at the DD/S Staff Meeting

a. Management Advisory Group (MAG) MAG was established in 1969 and consists of 14 members, 3 from each Directorate and 2 from the DCI complex. The Directorates are asked to nominate one person in the 30-35 age range, one between 35 and 40, and the third between 40 and 45. The members, now all male, (a female would be a welcome addition) range in grade from GS-12 to 16. Membership is for one year and each 3 months memberships expire with new members being appointed.

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[redacted] spoke at the DD/S meeting on some of the accomplishments of the MAG. Meetings are held, after hours, at least twice a month and some 40 meetings have been held to this time. The MAG has a loose charter to provide dialogue between top and middle management on any item of interest or concern to the Agency. The group can be expected to reflect a perspective on problems which is not Directorate inspired or associated since each member

is charged to present his personal views or those he feels are in the majority, whether or not they represent what he might know to differ from those of his own supervisory structure. Items generate within the group or are referred to it for study. A group originated idea was for the DCI to speak on the State of the Agency. Use of junior officers on boards and panels was another. The group has contributed ideas on inter-Directorate rotations and a host of other personnel oriented subjects. They have just debated the Agency's image, and how to continue the favorable aspects and correct the less than favorable.

b. Christmas Gifts for Disadvantaged [] made a suggestion which has been warmly endorsed by the Deputies that Agency personnel in the Headquarters Building be invited to bring toys and food for the disadvantaged and leave them in the front lobby under the Agency Christmas tree. Arrangements are being worked out for distributing the gifts as they arrive and an Agency bulletin will be issued on the subject. 25X1A

25X1A c. New Badges [] said the issuance of new badges was going well and that the majority of the complaints about the photographs are coming from males not females as we earlier understood.

25X1A d. [] Dr. Tietjen reported [] will report back for duty on 30 November and will be assigned to the Clinical Program. 25X1A

e. Next CT Class Mr. Cunningham reported that the upcoming CT class will consist of 16 external recruits and 13 internal recruits. There are no female members of the upcoming class nor were there any in the last class.

f. Training of Disadvantaged Persons Mr. Cunningham said that the current class of young women, mainly black, which started out with eleven members will graduate eight. These young women were unable to obtain employment because of lack of any acceptable skills but through this program the eight will fully meet Agency standards. It is interesting to note that the Office of Personnel went to local employment referral services and asked for the names of those who were not acceptable to employers. Mr. Fisher mentioned that a number of these young people were able to meet Agency clerical standards and were employed on the basis of those skills.

g. "Need to Know" Film The wife of an Agency employee who teaches a class in government in the McLean High School and who herself saw "Need to Know" asked for and obtained permission to show the film to her class.

4. Other Items of Interest

a. VIP The Internal Revenue Service has now given informal approval for the Agency's Voluntary Investment Plan. A minimum of \$5.00 per pay period must be invested and this minimum amount may not be withdrawn until separation from the Agency. Details will be published as soon as other arrangements are completed.

25X1A b. Summer Only [] has been printed with the rules and restrictions for the 1971 program.

c. Pay Raise Prospects You've seen where Congressman Udall is anxious to have the current Congress consider pay raises. There was a report that 1 January '71 was a target date. There was also a report the President would be forced to resist any raise earlier than 1 July '71. We have no additional information at this time.

25X1A d. Shipment of Foreign Vehicles. The changes to [] 25X1A are nearing publication to permit the shipment of foreign vehicles at government expense. []

25X1A [] The 25 November 1970 issue of the Air Force Times reports that DOD is considering lifting its ban on shipment of foreign made autos purchased abroad.

e. Extended TDY A change is forthcoming in [] to eliminate 25X1A the general requirement to reduce per diem after 60 days at one location.

f. Army War College AWC has asked us to provide a resident representative for a 3 year tour. The Agency will offer a non-senior officer for a one year tour.

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g. DDCI TDY Gen. Cushman plans to spend about two weeks [] beginning 30 November, to review PM activities.

h. Leave for Witness Service The Senate Judiciary Committee has favorably reported a bill, passed by the House in 1969, to permit an employee called for witness service in other than an administrative proceeding to be given excused leave. Prospects for early Senate passage and Presidential signature are excellent.

i. Language Training for Wives of Staff Employees We call your attention to a recent amendment to [] which delegates to Chiefs of Station authority to authorize foreign language training overseas at Agency expense for wives of staff employees. Language training for other dependents must be authorized by the Deputy Director concerned. 25X1A